To,

The Treasurer**,**
PMAS Arid Agriculture University.
Rawalpindi.

Subject: - **STUDENT SECURITY FEE REFUND**

Dear Sir/Madam,

I Mr. /Ms. _____Reg. No._____have completed my degree_____ vide notification No. _____Date: _____in the Department of _____in 20 ___ I want to refund my Security which I deposited in the start of my degree.

Application for Security refund is submitted first time. Previously no payment has been drawn on this account by the undersigned.

Yours Obediently

Dated: _____ Signature of the Application

Enclosed:

1. Copy of CNIC
2. Attested copy of Character Certificate
3. Copy of Clearance form
4. Attested Copy of result notification
5. Tick the Boarder ☐ Non-Boarder ☐

Note:- Refund of Security will be made by the Treasurer Office to the eligible students (notified a successful student by the Controller of Examination) on the written request along with the clearance issued by heads of respective departments. The claim to refund will be valid for a period of six months after passing the programme/course (result notification).

.....

Receipt

Name of Student: _____ Registration No_____

Degree: _____ Date of submission of Application:_____

Name_____ Designation_____ Signature of Receiver_____