



No. PMAS-AAUR/HORT/271

Date: 12/05/2022

Subject: **MINUTES OF 39th MEETING OF BOARD OF STUDIES**

The 39th meeting of the Board of Studies, Department of Horticulture was held on 12th May 2022 at 10:00 am in the Office of the Chairman, Department of Horticulture. The following were the participant in the meeting:

Prof. Dr. Muhammad Azam Khan	Chairman
Dr. Imran Hassan	Member
Dr. Touqeer Ahmad	Member
Dr. Usman Ali Abbasi	Member
Dr. Muhammad Tahir Akram	Member
Mr. Usman Shoukat Qureshi	Member
Dr. Naveed Ur Rehman	Member/Secretary

The Chairman welcomed all the faculty members for sparing their time to attend the meeting of the Board of studies: -

The following agenda items were discussed one by one in detail.

1. Annual Progress Report Performa

The house discussed the Annual Progress Report Performa for Faculty Members in detail and it was suggested by the faculty members to include this module in the soft form of the University Management System (UMS). The objective of placing this Performa on UMS is to facilitate all faculty members to update the corresponding details (research and other achievements) throughout the year. And at the end of the year when evaluation committees are constituted, the faculty member can submit their detail to UMS with a single click.

2. The Visit to Allocated Internship Institutes

As per the scheme of studies for B.Sc. (Hons.) Agriculture (Horticulture), students of the 8th semester were allocated the respective institutes based on the student's

interests. The chairman directed all internal supervisors of internship students to visit and evaluate the performance and behavior of students in allocated institutes to strengthen the objectives of the internship.

3. **Appointment of Secretary Board**

Due to the bad health of Ms. Najma Yousaf Zahid (the current secretary Board of Studies), the chairman appointed Dr. Naveed Ur Rehman as Secretary Board.

The meeting was ended with a vote of thanks by the Chairman, the Department of Horticulture.


Dr. Naveed Ur Rehman
Assistant Professor/Secretary Board

Confirmed by


Prof. Dr. Muhammad Azam Khan
Chairman